

2014 Southern California National Forests Angeles, Cleveland, Los Padres, San Bernardino

Commercial Photography & Filming Request

- This commercial photography/filming request may be submitted to one of the Southern California National Forests. This represents the minimum information that most National Forests will need to be able to process a request for commercial photography or filming. **Please consult each forest for any additional information required.**
- Complete the permit request information, prepare a map, and present it via fax, email, or in-person to the forest contact (see Los Padres NF list below). The detailed map should show proposed filming locations and staging areas (1:24,000 scale topographic map, including legal descriptions). If the request is approved, proof of insurance and payment of fees will be required as described below.
- Southern California National Forests request a minimum of **72-hours advance notice** to process a complete permit application. Note that the request may be delayed if your application or map lacks sufficient detail, if your insurance doesn't meet listed requirements, or if your plans change.

Insurance Requirements (LPNF references)

- **One (1) Million General Liability is required, submitted on ACORD 25 2010/05 form. If aircraft is involved, the Minimum Coverage Amount is \$5 million.**
- The Certificate of Insurance and the Insurance Policy Endorsement must show the **"United States"** (*not* "US Forest Service") as additionally insured. The certificate AND the endorsement page must be submitted to the Forest either with the permit request or immediately upon approval of the request, before activities commence.
- The following clause must also appear on the face of the certificate and on the endorsement page of the certificate:

"It is understood and agreed that the United States of America, Los Padres National Forest, U.S. Department of Agriculture, is additionally insured solely as respects liability arising from operations of the name insured."

- The Certificate Holder for filming occurring on the Los Padres National Forest is:

United States, USDA Los Padres National Forest, 6755 Hollister Ave., Suite 150, Goleta, CA 93117

Fee Schedule & Payment

- Commercial filming and photography activities are subject to a per day land use fee, determined by the size of the cast and crew present, and a non-refundable cost recovery fee for Forest Service administrative and personnel costs. A unique site fee may also be charged per day.
- Payment can be made by credit card on-line (instructions are on the bill for collection) or by check (no cash) at the relevant forest office prior to first day of prep or filming. Checks should be payable to **USDA Forest Service**.

Information for Students

- Student filmmakers are required to pay a minimum cost-recovery fee.
- Land use fees may be waived if students produce a letter on letterhead from the educational institution stating that the film is a class requirement and has no commercial value.

Cost Recovery Fees – Processing Applications and Monitoring Authorizations— CY 2014		
Category	Estimated Federal Work Hours	CY 2014 Fee
Minor Cat 1	>1 and up to and including 8	\$119
Minor Cat 2	>8 and up to and including 24	\$416
Minor Cat 3	>24 and up to and including 36	\$784
Minor Cat 4	>36 and up to and including 50	\$1,124
Master Agreement Cat 5	Varies with the agreement	As specified in agreement
Major Cat 6	>50 hours	Full actual costs
Region 5 Land Use Fees for Still Photography and Filming for CY 2014		
Number of People (Cast & Crew)	Still Photography	Filming
1-10 persons	\$82.27/day	\$246.79/day
11-30 persons	\$246.79/day	\$329.04/day
31-60 persons	\$411.31/day	\$822.62/day
Over 60 persons	\$411.31/day	\$990.30/day

Area of Los Padres National Forest			Contact Person
Lower Santa Ynez Area, Camino Cielo Area Santa Barbara Ranger District 3505 Paradise Road Santa Barbara, CA 93105	Wheeler Gorge, Rose Valley Area Ojai Ranger District 1190 East Ojai Avenue Ojai, CA 93023	Mt. Pinos Area Mount Pinos Ranger District 34580 Lockwood Valley Rd. Frazier Park, CA 93225	Veronica Garza vgarza@fs.fed.us Tel: 805.967.3481 x 213 FAX: 805.967.7312
Big Sur Coast Area Monterey Ranger District 406 South Mildred King City, CA 93930	Figuerroa Mountain Area Santa Lucia Ranger District 1616 North Carlotti Dr. Santa Maria, CA 93454	Los Padres National Forest Supervisor's Office 6755 Hollister Ave, Suite 150 Goleta, CA 93117 Tel: 805.968.6640 FAX: 805.961.5729	Vicki Collins vcollins@fs.fed.us Tel: 805.961.5718 Fax: 805.961.5729
Forest Service Application Review		Forest Service Fee Review	
Certificate of Insurance & Endorsement		Cost Recovery Fee (non-refundable)	
Bonding Information		Photography or Film Land Use Fee	
Other Property Owner Permissions		Unique Site or Other Fees	
Road Encroachment Permit		Total Permit Fee	
Fire Safety Plan			
NEPA analysis needed			
FS Reviewer:	Date:	Authorization ID:	

USDA Forest Service Commercial Filming & Photography Request

(page 1 of 3)

Application Information

National Forest	Los Padres NF
Proposed Production Date(s)	
Date of application	
Film Company Information: <i>Legal business name</i> <i>Address</i> <i>Email</i> <i>Phone, FAX</i> <i>Express mail #</i> <i>Tax id #</i>	
Project Title	
Primary Contact <i>Name & title</i> <i>Email</i> <i>Cell phone</i> <i>FAX</i>	
Secondary Contact/Agent Information <i>Name & title</i> <i>Email</i> <i>Cell phone</i> <i>FAX</i>	

USDA Forest Service Commercial Filming & Photography Request

(page 2 of 3)

Production Information

Type of Filming/Photography	
Proposed Location(s) <i>Describe filming/staging areas & attach map.</i>	
Set Up <i>Date(s), length of time, time of day, no. of people/day</i>	
Filming <i>Start/stop dates, no. of people/day</i>	
Breakdown & Restoration <i>Start/stop dates, no. of people/day</i>	
Alternative Filming Date(s)	
Parking <i>Describe situation for vehicles, equipment, aircraft, etc.</i>	
Staging <i>Describe situation for dressing rooms, catering, portable restrooms, etc.</i>	
Proposed Stunts, Special Effects, & Sensitive Sites involved	<input type="checkbox"/> Pyrotechnics <input type="checkbox"/> Aerial Stunts <input type="checkbox"/> Helicopter/Plane Shoot (Plan of Activity & Safety Plan required, tail number, color, make & model, flight path) <input type="checkbox"/> Night shoot (additional monitoring fee may apply) <input type="checkbox"/> Hazardous Materials <input type="checkbox"/> Domestic Animals (list): <input type="checkbox"/> Wild Animals (list): <input type="checkbox"/> Riparian Areas <input type="checkbox"/> Developed Recreation Sites (Visitor Centers, Campgrounds) <input type="checkbox"/> Other (describe):
Additional Details	<input type="checkbox"/> Involves overnight set storage and/or security guard <input type="checkbox"/> Requires special weather effects (describe): <input type="checkbox"/> Involves Wilderness Areas <input type="checkbox"/> Other (describe):

USDA Forest Service Commercial Filming & Photography Request

(page 3 of 3)

Project Information & Description of Equipment

Describe project & any proposed ground disturbing activities.

Attach storyboard if applicable.

Equipment detail

Provide numbers for each of the following:

____ Generators
____ Trucks
____ Motor homes/RVs
____ Vans / buses
____ Portable restrooms / honeywagons
____ Picture vehicles
____ Crew vehicles
____ Catering vehicles
____ Other vehicles
____ Tents
____ Other (describe)

Action involving vehicles and/or equipment

Proposed large props and/or weapons

If needed, who is providing traffic control?

Additional Requirements

- Attach detailed map with all filming locations identified.
- If part of the shoot is on adjacent non-National Forest System land (private or other government entity) attach copies of other agency permits and/or letter of permission if available.
- Attach copies of any required road encroachment permits.
- Attach Aviation Safety Plan/POA, if required.